

**Descanso Garden Club
Expense Request for Approval**

Club Member Making the Request _____

Email Address _____

Date Request Presented to Descanso Garden Club _____

Title of Event-	Event Date-
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Item	Amount
Total	

Approved: _____
President Date

Treasurer Date

Receipt(s)
 Received: _____
Treasurer Date

Request Not Approved: _____
 (Provide Rationale.) President Date